

**PATIENT INFORMATION**

Date: \_\_\_\_\_  NEW PATIENT  UPDATE

Patient: \_\_\_\_\_  
 LAST FIRST MI  
 MALE  FEMALE  CHILD\*  STUDENT\*\*  
 PREFERRED TITLE  
 SINGLE  MARRIED  DIVORCED  WIDOWED

\*IF CHILD, PROVIDE PARENT/GUARDIAN NAME(S) BELOW: \_\_\_\_\_ \*\*IF STUDENT, PLEASE COMPLETE:  FULL-TIME  PART-TIME  
 PARENT/GUARDIAN NAME(S) SCHOOL/LOCATION

Patient Date of Birth: \_\_\_\_\_ Patient SSN: \_\_\_\_\_

Address: \_\_\_\_\_  
 ADDRESS LINE 1  
 ADDRESS LINE 2  
 CITY ST ZIP CODE  
 HOME: \_\_\_\_\_  
 CELL: \_\_\_\_\_  
 OTHER: \_\_\_\_\_

Who can we thank for inviting you to our practice?  Friend or family (please provide name)  Online Search **Email Address:** \_\_\_\_\_

**EMERGENCY INFORMATION**

In case of emergency, please provide information for the nearest relative or designated contact person not at the patient's address:  
 NAME RELATIONSHIP Tel: \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 ADDRESS LINE 1  
 ADDRESS LINE 2  
 CITY ST ZIP CODE  
 WORK: \_\_\_\_\_  
 DIRECT: \_\_\_\_\_  
 OTHER: \_\_\_\_\_  
 PAGER: \_\_\_\_\_  
 FAX: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

**INSURANCE INFORMATION**

Subscriber: \_\_\_\_\_  
 LAST FIRST MI PREFERRED TITLE  
 Subscriber Date of Birth: \_\_\_\_\_ Subscriber SSN: \_\_\_\_\_  
 Subscriber Employer: \_\_\_\_\_  
 Patient Relationship to Subscriber:  SELF  SPOUSE  CHILD  OTHER

**PRIMARY INSURANCE CARRIER:** \_\_\_\_\_  
 Group/Policy No.: \_\_\_\_\_ ID No.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 CITY ST ZIP CODE  
 TEL: \_\_\_\_\_  
 TOLL-FREE: \_\_\_\_\_  
 FAX: \_\_\_\_\_

**PREVIOUS DENTIST INFORMATION**

Dentist: \_\_\_\_\_ Telephone: \_\_\_\_\_

Clinic/Facility: \_\_\_\_\_

Reason for changing: \_\_\_\_\_

**DENTAL HISTORY**

ORAL HEALTH:  EXCELLENT  GOOD  FAIR  POOR

Date of Last Dental Visit: \_\_\_\_\_ Treatment Type: \_\_\_\_\_

- Y  N Are you currently having dental discomfort? If yes, explain: \_\_\_\_\_
- Y  N Any unhappy/unpleasant dental experiences? If yes, explain: \_\_\_\_\_
- Y  N Any injuries to mouth/teeth/head? If yes, explain: \_\_\_\_\_
- Y  N Any missing teeth other than wisdom teeth or orthodontic extractions?
- Y  N Have missing teeth been replaced? If yes, when? \_\_\_\_\_
- Y  N Orthodontic appliances now or in the past?
- Y  N Any concerns about the appearance of your teeth? \_\_\_\_\_ Color? \_\_\_\_\_ Size? \_\_\_\_\_  
Crowding/Spacing? \_\_\_\_\_
- Y  N Concerned about gum disease? History of gum disease?  Y  N
- Y  N Gums bleed when brushing or flossing?
- Y  N Does it hurt to bite or chew?
- Y  N Do you clench or grind your teeth? If so, do you wear a night guard or splint?  Y  N
- Y  N Do you want to become a regular continuing care patient in our practice?
- Y  N Do you want your mouth properly restored and pain free?
- Y  N Does any type of dental treatment make you nervous? If yes, please explain below:  
\_\_\_\_\_

The most important concerns regarding my dental treatment are:  
\_\_\_\_\_

Have you ever used a bisphosphonate medication such as Fosamax, Actonel, Atelvia, Didronel and Boniva?  Y  N

Have you ever taken Fen-Phen/Redux?  Y  N Have you ever had a blood transfusion?  Y  N

If yes, please describe and give approximate dates: \_\_\_\_\_

Any additional concerns/comments?  
\_\_\_\_\_

**CHILD/MINOR PATIENTS: PLEASE ANSWER THE FOLLOWING QUESTIONS:**

- Y  N Any mouth habits? (thumb sucking, nail biting, mouth breathing, nursing/bottle habits, pacifier, etc.)
- Y  N Any unusual speech habits? If yes, explain: \_\_\_\_\_
- Y  N Any lost teeth? If yes, list: \_\_\_\_\_
- Y  N Does the patient receive assistance with brushing and flossing? If yes, how often?  
\_\_\_\_\_

**PRIMARY PHYSICIAN INFORMATION**

Physician: \_\_\_\_\_ Telephone: \_\_\_\_\_

**MEDICAL HISTORY**

GENERAL HEALTH:  EXCELLENT  GOOD  FAIR  POOR

- Y  N Under a physician's care now?
- Y  N Any hospitalization in the past 5 years? \_\_\_\_\_
- Y  N Any serious illnesses/surgeries? \_\_\_\_\_
- Y  N Use tobacco in any form? If Yes, Type: \_\_\_\_\_ How long? \_\_\_\_\_
- Y  N Drink Alcohol? \_\_\_\_\_ How many a day? \_\_\_\_\_
- Y  N Recreational Drugs? \_\_\_\_\_ What kind/how long/how much? \_\_\_\_\_
- Y  N Taking any prescription or daily OTC medications/drugs? *If yes, list details in the Medication Section.*
- Y  N **Is pre-medication required before dental visits due to heart condition or artificial joint?**

FEMALE PATIENTS:  Y  N Currently nursing?  Y  N Currently pregnant/trying? Due Date: \_\_\_\_\_

ALL PATIENTS: DO YOU HAVE, OR HAVE YOU EVER HAD ANY OF THE FOLLOWING? (CHECK ALL THAT APPLY):  NONE

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> ACID REFLUX            | <input type="checkbox"/> CHEMOTHERAPY         | <input type="checkbox"/> HEART DISEASE              | <input type="checkbox"/> RESPIRATORY DISEASE     |
| <input type="checkbox"/> AIDS/HIV               | <input type="checkbox"/> CIRCULATORY PROBLEMS | <input type="checkbox"/> HEART MURMUR               | <input type="checkbox"/> RHEUMATIC/SCARLET FEVER |
| <input type="checkbox"/> ANEMIA                 | <input type="checkbox"/> CORTISONE TREATMENTS | <input type="checkbox"/> HEPATITIS A/B/C            | <input type="checkbox"/> SHORTNESS OF BREATH     |
| <input type="checkbox"/> ANOREXIA/BULIMIA       | <input type="checkbox"/> COUGH, PERSISTENT    | <input type="checkbox"/> HIGH BLOOD PRESSURE        | <input type="checkbox"/> SINUS PROBLEMS          |
| <input type="checkbox"/> ANXIETY                | <input type="checkbox"/> DIABETES             | <input type="checkbox"/> KIDNEY DISEASE             | <input type="checkbox"/> STROKE                  |
| <input type="checkbox"/> ARTIFICIAL HEART VALVE | <input type="checkbox"/> DIZZINESS/FAINTING   | <input type="checkbox"/> LIVER DISEASE              | <input type="checkbox"/> SURGICAL IMPLANT        |
| <input type="checkbox"/> ARTIFICIAL JOINTS      | <input type="checkbox"/> EPILEPSY/SEIZURES    | <input type="checkbox"/> MITRAL VALVE PROLAPSE      | <input type="checkbox"/> THYROID CONDITION       |
| <input type="checkbox"/> ARTHRITIS, RHEUMATISM  | <input type="checkbox"/> FOOD ALLERGIES       | <input type="checkbox"/> NERVOUS PROBLEMS           | <input type="checkbox"/> TUBERCULOSIS            |
| <input type="checkbox"/> ASTHMA                 | <input type="checkbox"/> FREQUENT HEADACHES   | <input type="checkbox"/> PACEMAKER                  | <input type="checkbox"/> ULCERS/COLITIS          |
| <input type="checkbox"/> BLOOD DISEASE          | <input type="checkbox"/> GLAUCOMA             | <input type="checkbox"/> PSYCHIATRIC TREATMENT      | <input type="checkbox"/> VENEREAL DISEASE        |
| <input type="checkbox"/> CANCER                 | <input type="checkbox"/> HEARING PROBLEMS     | <input type="checkbox"/> RADIATION                  |  |
| <input type="checkbox"/> CHEMICAL DEPENDENCY    | <input type="checkbox"/> HEART ATTACK/SURGERY | <input type="checkbox"/> OTHER – PLEASE LIST: _____ |  |

ALL PATIENTS: ARE YOU ALLERGIC TO OR HAVE YOU EVER HAD ANY REACTION TO THE FOLLOWING? (CHECK ALL THAT APPLY):

- |   |                                  |   |   |                               |
|---|----------------------------------|---|---|-------------------------------|
| <input type="checkbox"/> ASPIRIN                    | <input type="checkbox"/> CODEINE | <input type="checkbox"/> LACTOSE INTOLERANCE    | <input type="checkbox"/> SLEEPING PILLS               | <input type="checkbox"/> NONE |
| <input type="checkbox"/> ANESTHETIC – LOCAL         | <input type="checkbox"/> DAIRY   | <input type="checkbox"/> METAL SENSITIVITY      | <input type="checkbox"/> SULFA DRUGS                  |                               |
| <input type="checkbox"/> BARBITURATES               | <input type="checkbox"/> LATEX   | <input type="checkbox"/> NITROUS OXIDE SEDATION | <input type="checkbox"/> PENICILLIN/OTHER ANTIBIOTICS |                               |
| <input type="checkbox"/> OTHER – PLEASE LIST: _____ | WHAT IS THE REACTION? _____      |   |   |                               |

**MEDICATION INFORMATION**

ALL PATIENTS: ARE YOU CURRENTLY TAKING ANY OF THE FOLLOWING? (CHECK ALL THAT APPLY):  NONE

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> ANTIBIOTICS/SULFA DRUGS    | <input type="checkbox"/> ANTIHISTAMINES/ALLERGY   | <input type="checkbox"/> DAILY ASPIRIN       | <input type="checkbox"/> BLOOD PRESSURE MEDICATIONS |
| <input type="checkbox"/> BLOOD THINNERS             | <input type="checkbox"/> CANCER/CHEMO MEDICATIONS | <input type="checkbox"/> CORTISONE/STEROIDS  | <input type="checkbox"/> HEART MEDICATION/DIGITALIS |
| <input type="checkbox"/> INSULIN                    | <input type="checkbox"/> NITROGLYCERIN            | <input type="checkbox"/> ORAL CONTRACEPTIVES | <input type="checkbox"/> OSTEOPOROSIS MEDICATIONS   |
| <input type="checkbox"/> OTHER DIABETIC MEDICATIONS | <input type="checkbox"/> RECREATIONAL DRUGS       | <input type="checkbox"/> THYROID MEDICATIONS | <input type="checkbox"/> TRANQUILIZERS              |
| <input type="checkbox"/> OTHER (PLEASE LIST BELOW)  |   |  |   |

DRUG NAME	DOSAGE	REASON PRESCRIBED

Is there anything important about your medical condition we have not asked?  Y  N If yes, please describe: \_\_\_\_\_

## Financial Guidelines

Our goal is to assist you in the financial aspect of your account with same quality and professionalism that our dental care provides. Your review of our financial guidelines at this time will help greatly to avoid future misunderstandings.

Our relationship and our contract with you is that of Dentist-Patient. We do not provide services to insurance companies and have no responsibility to assure that the insurance company is supportive of your dental care.

Although we are here to help you, any contract that exists between you and your insurance company for dental care reimbursement does not obligate us to comply with the provisions of your policy. We will assist you in filing your claims. Services are rendered to you, which make you the responsible party. If you are unsure of any of the specific requirements of your insurance company, please contact them directly.

Often insurance companies will use the term "usual and customary" or similar such language when denying charges for dental care. The implication is that the doctor charges too much for a given procedure or visit. Universal "usual and customary" fee schedules do not exist. The amount an insurance company reimburses for a procedure will vary with the company, the type and quality of the policy. Our fee schedule is the same for everyone.

Payment is expected at time of service for all procedures not covered by your insurance. When payment from the insurance company has not been received within 60 days of treatment, it will be your responsibility to contact the insurance company and to send office payment in full at that time. We accept cash, check, all major credit cards and Care Credit as forms of payment. In the event of account default, you will be responsible for said balance as well as any collection costs, including attorney and court fees. A delinquent account creates an uncomfortable environment for everyone.

We reserve time with the doctor or hygienist to serve your dental needs. **\*If you are unable to make your reserved time, we require at least 24 hour notice to avoid a minimum charge of \$50.00 per hour scheduled.\*** We need time to care for each of our loyal patients. This broken appointment policy is out of courtesy to ALL of our patients who need appointments.

By signing this agreement, I understand the policy as defined above and agree to abide by it.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PATIENT CONSENT- PAYMENT AUTHORIZATION – SIGNATURE ON FILE**

To the best of my knowledge, all of the preceding answers are correct. If I have any changes in my health status or if my medication changes, I shall inform the dentist and staff at the next appointment without fail.

I hereby authorize my insurance company to pay the dentist all insurance benefits otherwise payable to me for services rendered. I authorize the use of this signature on all insurance submissions.

I hereby authorize Ireland Dental to release any information concerning my health or dental care, advice, treatment or supplies provided. This information is to be used in administering dental claims and/or discussing treatment options with other dental professionals.

I understand and agree that (regardless of my insurance status) I am ultimately responsible for the balance on my account for any professional services rendered.

**By signing below, I acknowledge that I have read and understand the statements mentioned above.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PHOTOGRAPY RELEASE**

I hereby authorize Ireland Dental to take photographs, slides, and/or videos of my face, jaws, mouth and teeth.

I understand that the photographs, slides, and/or videos will be used as a record of my care and may be used for educational purposes in study club meetings, lectures, seminars, demonstrations, and professional publications (journals, magazines).

I further understand that if the photographs, slides, and/or videos are used in any publication or as a part of a demonstration, my name or other identifying information will be kept confidential.

I do not expect compensation, financial or otherwise, for the use of these images.

Please initial one of the following:

\_\_\_\_ I do not mind if my face and or teeth are used in any of the above situations.

\_\_\_\_ I only agree to have my teeth shown.

\_\_\_\_ I do not wish to have my photos used at all.

Patient Name/Signature \_\_\_\_\_ Date \_\_\_\_\_

**ACKNOWLEDGEMENT OF PRIVACY PRACTICES  
 Updated 2013**

My signature confirms that I have been informed of my rights to privacy regarding my protected personal and health information, under the Health Insurance Portability & Accountability Act of 1996 (HIPAA). I understand the terms in which my personal health and identification information may be used. I have been informed of my dental provider's Notice of Privacy Practices containing a more complete description of the uses and disclosures of my protected health information. I have been given the right to review and receive a copy of such Notice of Privacy Practices. I understand that my dental provider has the right to change the Notice of Privacy Practices and that I may contact this office at the address above to obtain a current copy of the Notice of Privacy Practices. I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or health care operations and I understand that you are not required to agree to my requested restrictions, but if you do agree then you are bound to abide by such restrictions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 RELATIONSHIP TO PATIENT: ADULT \_\_ PATIENT \_\_ PARENT \_\_ GUARDIAN \_\_ OTHER \_\_

Please list any dependent children under the age of 18 also covered by this acknowledgement:

I give permission for the following communications to be used by Ireland Dental (please check all that apply) :

Cell phone \_\_\_ Text Message reminders \_\_\_ Home phone \_\_\_ Work E-Mail \_\_\_ Personal E-Mail \_\_\_

I am granting permission for Ireland Dental to disclose their identity to anyone who may answer my home, work or cell phone.

I am granting permission for Ireland Dental to leave a message with any person who may answer my phone or on my voicemail.

I would like to give permission for the following person(s) to have access to personal information including but not limited to appointments, treatment, and billing of me and any dependent children listed above: \_\_\_\_\_

**For Office Use Only:**

We were unable to obtain the patient's written acknowledgement of our Notice of Privacy Practices due to the following reason:

- The patient refused to sign
- Communication barriers
- Emergency situation
- Other – please list:

\*Copy of Notice of Privacy Practices can be obtained at the front desk

**OFFICE USE ONLY** \_\_\_\_\_

All pertinent paperwork has been reviewed by attending dentist : **Dr. Michelle Ireland, DMD**

Signature \_\_\_\_\_

Date \_\_\_\_\_